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|  | LINDA AYOUB19 Wentworth Road EASTWOOD NSW, 2122 | 0425 378 401 linda@request.net.au  |
| Objective | I’m very keen to endeavour to find work in the architectural / design industry.I am enthusiastic, passionate, and have great communication skills and always looking to be challenged. I have a positive attitude, adaptable, and self-motivated and have the ability to prioritise multiple tasks. Interior design, architecture and homes in general has been a lifelong passion of mine and its time for me to follow my passion. |
| Experience | Request ConstructionAdministration Manager/Accounts Manager2000-PresentAccounts payable and receivable, MYOB data entry. Product and material sourcing and selections. Customer liaising throughout project duration.  Interior design assistant/ Draftsperson1995-2000Design and draw furniture. Liaise with clients on design choices. Office administration. |
| Education | Interior DecorationWhitehouse School of Design -Completed 1999Architectural Drafting Sydney Technical College -Completed 1989High School Certificate Oakhill College -Completed 1987 |
| Communication | Communicate clearly with work colleagues. Strong communication skills, both verbally and written. |
| Leadership | Self-motivated, show initiative in all aspects of the working environment. Work well within a team group. |
| References | Reem Burrows – Executive Coaching/ Personal Development0451 827 271 |