



# JING TAN

Interior architect . Designer

0452 240 663

[jing\\_tan@outlook.com.au](mailto:jing_tan@outlook.com.au)

[linkedin.com/in/jingtant6](https://www.linkedin.com/in/jingtant6)

## LANGUAGE SKILLS

English ●●●●●  
Mandarine ●●●●●  
Cantonese ●●●●●  
Malay ●●●○○

## SOFTWARE SKILLS

**Autodesk**  
Revit ●●●●●  
AutoCad ●●●●●

**Adobe**  
InDesign ●●●●●  
Illustrator ●●●●●  
Photoshop ●●●●○  
Premiere Pro ●●●○○  
Muse ●●●○○

**Microsoft**  
Word ●●●●●  
PowerPoint ●●●●●  
Outlook ●●●●○  
Excel ●●●○○

## SOFT SKILLS

Communication ●●●●●  
Collaboration ●●●●●  
Interpersonal skills ●●●●○  
Problem Solving ●●●●○

Highly creative interior architect graduate.  
Seeking position in interior architecture and design.  
Experienced in collaboration, creative thinking and excelled in architecture design and modelling.

## EDUCATION

**Swinburne University of Technology, Melbourne**  
Bachelor of Interior Architecture (Honours)

Aug 2016 - July 2019

Diploma of Design (Unilink)

Oct 2015 - June 2016

Foundation in Design

Feb 2015 - Sept 2015

**Kwantlen Polytechnic University, BC, Canada**

Exchange Abroad

Aug 2017 - Dec 2017

## PROJECTS

**Australian Synchrotron, ANSTO**

Student project | Redesign MEX beamline user cabin

Jan 2019 - July 2019

**CERN IdeaSquare X United Nations, Switzerland**

Student project | Explored design applications for future scenarios that unite CERN Technology and United Nation Sustainable Development Goals (SDG)

Nov 2019 - July 2019

**MIT Senseable City Lab X Smart Cities Research Institute**

Workshop | Reimagining urban infrastructure for smart cities  
Delivered ideas and new design solutions that positively impact the future development of Fishermans Bend

Oct 2018

## AWARDS

**Upper Second Class Honours Graduate**

2019

**Design Factory Melbourne (DFM) Scholarship**

Challenge Based Innovation (CBI)

2018

**Swinburne Abroad Faculty Award**

2017



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## PORTFOLIO:

[portfolium.com/entry/interior-architecture-portfolio](https://www.portfolium.com/entry/interior-architecture-portfolio)

## REFEREES

### Christine Thong, PhD

Associate Professor |  
Academic Director |  
Head of Global Programs  
Design Factory Melbourne |  
*Faculty of Health, Arts and Design*

Swinburne University of Technology

[cthong@swin.ed.au](mailto:cthong@swin.ed.au)

Tel: +61 3 9214 6431

### Dr Kirsten Day

Lecturer in Technology and  
Practice  
*Faculty of Architecture, Building  
and Planning*

The University of Melbourne

[dayk@unimelb.edu.au](mailto:dayk@unimelb.edu.au)

## LEADERSHIP ROLES

### Swinburne Design Collective

Treasurer

Feb 2017 - July 2017

### Event Manager

Nov 2015 - Feb 2017

### Pathway & Vocational (PAVE) Education

Vice President

Oct 2015 - April 2016

## EMPLOYMENT

### Torasan Ramen, Melbourne

Restaurant All-Rounder

*Responsibilities: Customer service, Problem solving,  
Cash handling, Maintain restaurant presentation*

Sept 2018 - Sept 2019

### The Alfred Centre, Prahran

Casual Administrative Assistant

*Responsibilities: Assist supervisor, Prepare study materials*

Nov 2016 - June 2017

### Sweet Journey Catering & Events, Melbourne

Caterer and Assistant

*Responsibilities: Food preparation and decoration, Bartending*

Oct 2015 - 2017

## VOLUNTEER ROLES

### Swinburne University of Technology, Melbourne

Orientation Host 2016	Feb 2016
1st Runner Up for Volunteer Logo Design	Nov 2015
Student Panel for ELICOS Graduation	Oct 2015
Volunteer, Conversation Club	Sept 2015
Volunteer, Swinburne World Kitchen	Sept 2015
Marketing assistance	Aug & Oct 2015
ELICOS Orientation Host	Aug & Oct 2015

### State Government of Victoria

Work With Children Check expires on July 2022

### Nite Art 2015, Melbourne

Aug 2015