

SAURAV KOUNDAL

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Career Objective

To excel in a company that is vibrant, farsighted and full of motivated & hardworking professionals who are committed to deliver high quality Engineering & Environmental services.

Work History

RR Builders – Chandigarh, India

Civil Engineer – January 1st, 2019 to Current

Key Points –

- Project Management
- Project [Estimation and Costings](#)
- Prepare designs/[drafting](#) using Auto-CAD
- Apply and coordinate – Project [Tenders](#)

Maizon Enterprises Pvt. Ltd. - Punjab, India

Design Manager - July 1st, 2014 to November 30th, 2018 (4.4 years)

Key Points –

- Assist in developing Space Planning, Elevations and detail drawings for Projects, Retail & Commercial Areas.
- Specialization in [Kitchen and Wardrobe](#) Designing and Installation.
- Prepare Designs & Drawings using software [Auto-CAD, KD-Max, Sketch-Up](#).
- On-Site Consultations (With Architects, Builders, Designers & Clients)
- Coordinate orders, [Purchasing & Deliveries](#).
- Overseas Communication with Vendors.
- Create documents & maintain records.
- [Installation](#) (Interior Products)
- On-Field surveys & Identify potential Issues.
- After Sales Service Management.
- Commercial & Technical [Quotations](#).
- Write reports to summarize design performance recommend solutions to management.

Skills

- | | |
|---|---------------------------|
| • Microsoft Office (Word, Excel, Power Point) | • Team leadership |
| • Auto-CAD proficient | • Project management |
| • Strong communication skills | • Drafting |
| • Quick learner | • Creative problem solver |

Software Skills

- Auto Cad - 2D & 3D
- Staad Pro
- KD Max
- Sketch-Up

Other Projects Undertaken

- 6 - Month Industrial Training as Designer at Maizon Enterprises Pvt. Ltd. Zirakpur, Punjab.
- “Rubber Paver Blocks” for Major Project of 7th Semester, 2013
- Training on the work of “The Dr. Ambedkar Co-Op. House building Society Ltd.” at Sector 76, Mohali under Project Manager for Two Months, 2013
- Conducted Survey in Survey Camp at Nada Sahib, Panchkula, in Summer Training, 2012 (Chain Survey, Levelling, Plane Table Survey, Countouring)
- Making a “Fire Stand” in Workshop Training, 2011

Education

Bachelor of Technology (B-TECH) in Civil Engineering, 2014 – With 80 % Marks

Quest Group of Institutions, Mohali (Punjab Technical University, Jalandhar, Punjab)

- Rewarded for “Securing 2nd Position” in 7th semester examination of B-Tech, 2013-14
- Ranked 5th in Punjab Technical University Merit List in 7th semester, 2013-14
- Rewarded for “Securing 1st Position” in 1st semester examination of B-Tech, 2010-11
- Rewarded for “Most Regular Student” during 1st semester of B-Tech, 2010-11
- Winner of Model Making Competition, 2007-08
- Class Representative (School & College)

High School, 2010 – With 65 % Marks

Govt. Model Sr. Sec. School, Sector 33 Chandigarh C.B.S.E. New Delhi

Matriculation, 2008 – With 75 % Marks

Shishu Niketan Sr. Sec. High School Sector 22, Chandigarh C.B.S.E. New Delhi

Hobbies



Extra-Curricular Activities -

- Participated in “Brain Enhancement Program” during B-Tech, 2012
- Participated in various T- Shirt Painting, Drawing Competitions

Personal Profile

Father Name	:	Man Singh
Gender	:	Male
Date of Birth	:	21 st June 1992
Marital Status	:	Un-married
Nationality	:	Indian
Language Known	:	English, Hindi & Punjabi
Passport No.	:	K6136475