
SARAI LOAIZA GALINDO

5/181 Concord road, North Strathfield, NSW 2137 ♦ C: 0431086476 ♦ sarai_galindo@hotmail.com •

PROFESSIONAL SUMMARY

Building and interior designer in formation with 1.5 years in the designing sector with an special focus on landscape design and construction. Hard-working and highly motivated with a clear understanding of the role and responsibilities associated with being a designer.

SKILLS

Building and interior design knowledge	Customer service experience
Knowledge of the building code of Australia.	Design review
Proficient in ArchiCAD, sketch up and AutoCAD	Time management
knowledge of design trends and decoration	White card license
First AID certificate	Retail experience
Strong verbal and written communicator	Logistics experience

WORK HISTORY

Junior interior Designer 03/2015 to 12/2016

Blue Macaws - Renovation services Sydney, Australia

- Developed guidelines and recommendations for the projects
- Provided the correct cost estimate for the whole project
- Coordinated with clients to ensure meeting needs and requirements
- Provided advice on colour, texture and materials selection to clients

Building designer 01/2017 to 11/2017

TAFE NSW Ultimo Sydney, Australia

- Developed and voted on budget allocation plan contributing to customer's property
- Inspected project site to analyse design specifications and safety protocols
- Planned and coordinated work requiring modification of standard architecture techniques
- Identified and resolved potential structural issues
- Site analysis, (studied existing infrastructure of building services)
- Analysed BCA and Australian compliance standards
- Development Application for small scale residential units and commercial projects

Presentation Services Team Member 1/2018 to current

ICC Convention Centre Sydney, Australia

- Contributed to setting up furniture and decoration for different events
- Assisted with the cleanliness and organisation of the whole building
- Reported issues and complains to manager
- Provided excellent customer service
- Gave information about building section location to customers
- Contributed with customer needs
- Worked for ASEAN SUMMIT event following high security procedures

EDUCATION

Certificate III of Architecture Technology: Architecture, 2017 (TAFE NSW Ultimo, Sydney)

Diploma of Building Design: Architecture, Current (TAFE NSW Ultimo, Sydney)

High School Diploma: 2013 Sagrados Corazones de Jesus y Maria. - Pereira, Risaralda.
Colombia.

ACCOMPLISHMENTS

- Designed modifications for different scale projects
- Acted as creative and aesthetic consultant for interior renovations
- Multiple recognition for responding to the functional needs of different developments
- Recognition for attending customer needs and proving excellent communication and service

REFERENCES

Pablo Esteban Nieto. Manager Blue Macaws (0423233512)

Janice Barkla. Professor Sydney Institute of Ultimo TAFE (0405358657)

Maxwell Castro. Presentation Services Manager (0437280494)